



Knights Grove Property Management Company

Resident Communication

15 June 2026

Dear Residents,

Subject: Important – Help Shape the Future of Knights Grove

We are writing to ask for your support in helping to maintain and strengthen the way our estate is managed.

Knights Grove is fortunate to have a dedicated committee of resident volunteers who give their time and expertise to ensure that the estate continues to run smoothly. The committee currently oversees areas including estate management, leasehold matters, finance and IT, all with the shared aim of maintaining the quality of our community while keeping costs as low as possible.

However, like many volunteer organisations, our numbers have dwindled, and we have identified gaps in administration and resident communications which are becoming increasingly difficult to manage alongside our existing responsibilities.

We are therefore seeking one or two additional members who would be willing to help support the committee.

In particular, we would welcome someone who could assist with:

- Taking notes at committee meetings and helping maintain meeting records
- Supporting communications with residents
- Assisting with general administrative tasks

No specialist knowledge is required and the time commitment is relatively modest – in many cases, no more than 1–2 hours per month, together with attendance at occasional meetings.

Even a small contribution of time can make a significant difference.

By sharing these responsibilities across a slightly larger group of residents, we can continue to manage the estate effectively, avoid placing an unreasonable burden on existing volunteers and help preserve the community-focused approach that has served Knights Grove well.

Without sufficient resident involvement over the longer term, we may eventually have no alternative but to appoint a professional estate management company to undertake these responsibilities. This could significantly increase annual service charges, potentially by several times their current level.

Annual General Meeting (AGM)

The future management of the estate, along with other important estate matters, will be discussed at our upcoming AGM.

We strongly encourage every household to ensure that at least one representative attends.

Date: 2nd July, 2026

Time: 7.30pm

Location: All Saints Church, Rownhams Road

Please do not underestimate the value of your contribution. If every household assumes someone else will step forward, we will eventually lose the benefits of resident-led management that help keep costs down and ensure decisions are made by people who live within our community.

We sincerely hope that some residents will consider becoming involved, whether by joining the committee, assisting with administrative tasks or simply attending the AGM and sharing their views.

Thank you for taking the time to read this letter and for your continued support of Knights Grove.

Yours sincerely,

The Board of Directors

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