# Service Charge Budget

**Man Co:** Knights Grove (North Baddesley) MCL (143501)
**Period:** 01/01/2014 to 31/12/2014
**Prepared by** Kim Makepeace
**Version** 3/12/13

| | | 1-12 Chilcott Court Flats | 29-39 Borden Way Flats | 1-6 Harris Way Flats | 16-18 Chilcott Court FOG | 8-12 & 16-18 Chilcott Court Garages | 1-5 Fulford Road & 12-15 Carpiquet Park FOG | 1-5 Fulford Road & 12-15 Carpiquet Park Garage | Estate |
|---|---|---|---|---|---|---|---|---|---|
| | No Of Units | 12 | 6 | 6 | 3 | 8 | 2 | 5 | 227 |
| | % Payable | 8.330000 | 16.670000 | 16.670000 | 33.330000 | 12.500000 | 36.500000 | 5.400000 | 0.440529 |
| | 72,630.73 | 907.35 | 907.89 | 907.89 | 257.63 | 27.91 | 326.03 | 48.23 | 215.68 |
| **GROUNDS MAINTENANCE** | | | | | | | | | |
| Grounds Maintenance | 13379.01 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 58.94 |
| Tree Surgery | 1000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.41 |
| **INSURANCE** | | | | | | | | | |
| Buildings Insurance | 4320.00 | 140.75 | 140.84 | 140.84 | 142.77 | 18.20 | 133.95 | 19.82 | 0.00 |
| Public Liability Ins. | 820.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.61 |
| **PROFESSIONAL FEES** | | | | | | | | | |
| Audit & Accountancy Fees | 2301.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 10.14 |
| Company Secretarial Fees | 804.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.54 |
| Directorship Fees | 1236.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.44 |
| Health & Safety | 1074.44 | 20.23 | 20.24 | 20.24 | 0.00 | 0.00 | 0.00 | 0.00 | 2.59 |
| Legal & Professional Fees | 240.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.06 |
| Management Fees | 19029.37 | 254.06 | 254.21 | 254.21 | 114.86 | 9.71 | 192.08 | 28.42 | 52.78 |
| Postage Expenses | 1450.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.39 |
| Rent Collection Fee | 360.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.59 |
| **REPAIRS & MAINTENANCE** | | | | | | | | | |
| Cleaning Contract | 5815.34 | 242.23 | 242.38 | 242.38 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Drainage & Sewerage | 1800.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7.93 |
| Electrical Maintenance | 999.93 | 27.56 | 27.58 | 27.58 | 0.00 | 0.00 | 0.00 | 0.00 | 1.49 |
| Fire Equipment Maint | 604.02 | 25.16 | 25.18 | 25.18 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| General Repairs & Maint. | 5399.93 | 29.39 | 29.40 | 29.40 | 0.00 | 0.00 | 0.00 | 0.00 | 20.68 |
| Venue Hire | 150.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.66 |
| Window Cleaning | 1287.95 | 53.65 | 53.68 | 53.68 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Winter Maintenance | 700.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.08 |
| **RESERVE CONTRIBUTIONS** | | | | | | | | | |
| Reserve Fund Contribution | 8199.84 | 67.74 | 67.78 | 67.78 | 0.00 | 0.00 | 0.00 | 0.00 | 28.96 |
| **UTILITIES** | | | | | | | | | |
| Electricity | 1599.89 | 44.08 | 44.11 | 44.11 | 0.00 | 0.00 | 0.00 | 0.00 | 2.39 |
| Water | 59.99 | 2.50 | 2.50 | 2.50 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |